



**Granville Recreation District
Trustee Meeting
September 5th, 2024
6:00 p.m.
Approved**

1. Call to Order and Pledge of Allegiance

2. Roll Call

Chairperson Lott AB Vice-Chairperson Costa AB Trustee Fox X Trustee Klaus X Trustee Schroeder X

3. Meeting Minutes

a. 7.31.2024

Motion to approve minutes with 2 changes by Trustee Klaus, seconded by Trustee Schroeder. Motion passed 3-0

4. Public Comments

All persons wishing to speak publicly must have signed in and completed the requested information on the sign-in sheet. Speakers may speak for a maximum of 5 minutes unless permitted to speak longer by the Chair and only on subjects that are material to the business of the Granville Recreation District. The chairperson reserves the right to amend the aforementioned time limit if necessary for the expediency of the meeting or the appropriateness of comments.

5. Executive Session

Enter executive session to confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action.

Roll Call

Chairperson Lott AB Vice-Chairperson Costa AB Trustee Fox Yes Trustee Klaus Yes Trustee Schroeder Yes

Exit executive session to confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action.

Roll Call

Chairperson Lott AB Vice-Chairperson Costa AB Trustee Fox Yes Trustee Klaus Yes Trustee Schroeder Yes

6. New Business

a. **Resolution 2024-43 – Accept settlement offer from Pourous Pave in the amount of \$55,000**

Motion to accept settlement from Pourous Pave by Trustee Fox, seconded by Trustee Schroeder.
Motion passed 3-0.



b. Resolution 2024-44 – Amend Program Fee Structure

- Andy shared an amended program fee structure that now includes a Charitable Program fee structure, this enables us to do programming for community events such as the Granville turkey Trot
- After discussion it was decided the 501C3 organizations need to be based in Licking County and the additional processing fee of \$500 if processing fees exceed \$1,500 needs to be \$1,000
- There will be no fee increases for the 2024-2025 school years programming

Motion to approve amended Program Fee Structure with the changes by Trustee Schroeder, seconded by Trustee Klaus. Motion passed 3-0.

c. Resolution 2024-45 – Trial Alcohol Permit – Granville Night Market October 3rd

- This is a trial permit
- A map has been submitted with location of the 10X10 area to be used for the Beer Garden
- The Village and Township have no problem with event

Motion to approve the trial Alcohol Permit for Granville Night Market by Trustee Klaus, seconded by Trustee Fox. Motion passed 3-0.

d. Resolution 2024-46 – Budget Amendments

Account Name	Account Number	Budget Amount	Amended Amount
Accounting and Legal Fees	1000-310-341-0000	\$33,680.00	\$63,680.00
General Operating	1000-310-420-0011	\$1500.00	\$2,500.00

Motion to approve budget amendments by Trustee Fox, seconded by Trustee Klaus. Motion passed 3-0.

e. Resolution 2024-47 – Payment approval – Taft Law Offices - \$29,956.50

Motion to approve payment to Taft Law Offices by Trustee Schroeder, seconded by Trustee Klaus. Motion passed 3-0.

7. Trustee Update – No Reports

8. Staff Update – Executive Director Andy Wildman

- We should go to the ballot this Spring 2024, with a second attempt if needed in the Fall 2025, ballot language will need to be filed by the end of February for Spring 2024
- Had a nice conversation with Cindy Buxton of the Granville Community Foundation about Pickleball and how the foundation can support the GRD
- Munson Springs Task Force is starting up again, they want to get more community involvement this time and be certain of what the community wants
- Andy and Courtney Rupert will be having a meeting with the YMCA in the near future

Adjourn



Meeting Schedule:

All GRD meetings will take place at the GRD office, located on the 2nd floor of the St. Lukes Parish House, 118 south Main St, Granville Ohio, 43023.

Working Meeting Dates:

January 4th (Includes Organizational Meeting)
February 1st
March 7th
April 4th
May 2nd
June 6th
July 11th
August 1st
September 5th
October 3rd
November 7th
December 5th

Regular Meeting Dates:

January 18th
February 15th
March 14th
April 18th
May 16th
June 13th
July 18th
August 15th
September 19th
October 17th
November 14th
December 19th



Appendix A: Budget Amendments

Account Name	Account Number	Budget Amount	Amended Amount
Tennis Clinics	1000-310-420-5104	\$4,140.00	\$7,400.00
Klemetti Art Clinics	1000-310-420-5203	\$0	\$960.00
Blue Ace Speed and Agility	1000-310-420-3034	\$0	\$3,130.00
Clue Ace Wrestling	1000-310-420-3029	\$4,620.00	\$8,770.00
Blue Ace Golf	1000-310-420-3032	\$0	\$300.00
Try it Hockey	1000-310-420-5206	\$0	\$600.00
Youth Fitness – My First Ballet Class	1000-310-420-5003	\$0	\$490.00
Youth Education – Smore Reading	1000-310-420-5002	\$0	\$1,870.00

Explanation: This expense is associated with increased or new program registrations, which covers the cost.

Appendix B: Resolution Log

Resolution 2024-01 - Appoint a Fiscal Officer. (1.4.2024)

Resolution 2024-02 - Authorization for the Fiscal Officer to request advances from the County Auditor on Real Estate and Personal Property Tax Revenue in the year 2024 (1.4.2024)

Resolution 2024-03 - Establish regular meeting dates, times, and locations (1.4.2024)

Resolution 2024-04 - Establish purchasing agents (1.4.2024)

Resolution 2024-05 – Authorize payment Cardmember Services – \$10,412.14 (1.18.2024)

Resolution 2024-06 – Staff Appointment – Ellie Hussey \$17.00 Program Supervisor (Part-time) (1.18.2024)

Resolution 2024-07 – Adjust Part-time Wage Scale (1.18.2024)

Resolution 2024-08 – Enter into Contract with TrustedSec (2.1.2024)

Resolution 2024-09 – Authorize the Executive Director to sign an engagement letter with Baker Hostetler (3.4.2024)

Resolution 2024-10 – Budget Amendment (3.4.2024)

Account Name	Account Number	Budget	Amended
Blue Ace Lacrosse	1000-310-420-3033	\$0	\$1,170.00

Resolution 2024-11 – Payment Authorization (3.4.2024)

- i. Cardmember Services - \$5,996.80



ii. Rinehalt Walter Danner Insurance Agency - \$27,217.00

Resolution 2024-12 – Authorize the Executive Director to enter into a contract with Alpha Link for the purpose of obtaining IT services (3.21.2024)

Resolution 2024-13 – Budget Amendment (3.21.2024)

Account Name	Account Number	Budget	Amended
k-2 Lacrosse	1000-310-420-1910	\$1,530.00	\$4,390.00
Lacrosse 3 rd /4 th Boys	1000-310-420-1911	\$3,600.00	\$5,000.00
Lacrosse 5 th /6 th Boys	1000-310-420-1912	\$3,510.00	\$5,010.00
Lacrosse 7 th /8 th Boys	1000-310-420-1913	\$1,588.00	\$3,088.00
Lacrosse Officials	1000-310-420-1918	\$1,485.00	\$3,000.00
Lacrosse Supplies	1000-310-420-1919	\$1,750.00	\$3,500.00
Lacrosse 3 rd /4 th Girls	1000-310-420-1921	\$1,267.00	\$2,767.00
Lacrosse 7 th /8 th Girls	1000-310-420-1913	\$796.00	\$2,396.00
Basketball 7 th /8 th Girls	1000-310-420-1211	\$2,744.00	\$2,000.00
Liability Insurance	1000-310-353-0000	\$21,182.00	\$31,450.00
Archery Supplies	1000-310-420-2419	\$100.00	\$1,000.00
Select Soccer Camp	1000-310-420-5214	\$0	\$1,070.00

Resolution 2024-14 – Facility Rental Policy Amendment - Add liability insurance requirement – Tabled (3.21.2024) – Passed (4.4.2024)

Resolution 2024-15 – Apply to the Ohio Senate for OTSCIF funding not to Exceed \$500,000 for the purpose of constructing the Rotary Pavilion at Raccoon Valley Park (4.4.2024)

Resolution 2024-16 – Amend the GRD’s Refund Policy (4.4.2024)

Resolution 2024-17 – Enter into a contract with Class Acts for the 2024 COTG (4.18.2024)

Resolution 2024-18 – Approve 2024 Program Fees (4.18.2024)

Resolution 2024-19 – Payment Approval (4.18.2024)

- i. Areas Sportswear - \$7,448.00 – Lacrosse Uniforms
- ii. V3 Companies - \$10,000.00

Resolution 2024-20 – Budget Amendment (4.18.2024)

Account Name	Account Number	Budget Amount	Amended Amount
Basketball Supplies	1000-310-420-1219	\$2000.00	\$2,650.00
Maintenance Supplies	1000-320-520-0000	\$17,000.00	\$54,000.00

Resolution 2024-21 – Authorize the Executive Director to create a working agreement with the Granville Arts boosters and the Granville Boy Scouts to utilize the garage at Spring Valley for storage (4.18.2024)



Resolution 2024-22 – Authorizes the Executive Director to sign an engagement letter with Taft Law Office (5.2.2024)

Resolution 2024-23 – Payment Approval (5.2.2024)

- i. Class Acts - \$12,712.50 – Concert on the Green Deposit
- ii. M and H Screen-printing - \$5,274.00
- iii. Baker Hostetler (Law Office) - \$7,628.00
- iv. Cardmember Services - \$8,132.56

Resolution 2024-24 – Budget Amendment (5.2.2024)

Account Name	Account Number	Budget Amount	Amended Amount
Professional & Technical Services	1000-310-420-1219	\$47,000.00	\$51,000.00
Blue Ace Select	1000-300-420-1924	\$0	\$3,100.00

Resolution 2024-25 – Payment Approval (5.22.2024)

- i. Cardmember Services - \$6,588.16

Resolution 2024-26 – Budget Amendment (5.22.2024)

Account Name	Account Number	Budget Amount	Amended Amount
Concessions	1000-310-420-1800	\$0	\$2,000.00
Youth Arts	1000-300-420-5004	\$1,500	\$3,160.00
SVNP Maintenance	1000-320-439-0000	\$0	\$1,000.00

Resolution 2024-27 – Payment Approval (6.2.2024)

- i. Rice Excavating - \$5,985.00
- ii. Race for Theron \$5,440.00
- iii. PNB Bond Payment (5.31.2024) - \$84,703.66

Resolution 2024-28 – Budget Amendment (6.2.2024)

Account Name	Account Number	Budget Amount	Amended Amount
Blue Ace Wrestling Camp	1000-310-420-3029	\$2,120.00	\$4,620.00
Race for Theron	1000-310-420-5126	\$0	\$5,440.00
Memorial Bench	1000-320-510-9103	\$0	\$2,000.00
Wildwood Capital	1000-320-510-2007	\$0	\$5,985.00
Blue Ace Volleyball Camp	1000-310-420-3028	\$0	\$3,260.00

Resolution 2024-29 – Fee Approval Fall 2024 (6.2.2024)

Resolution 2024-30 – Staff Appointment (6.2.2024)

- i. Max Haley – Program Assistant - \$13.00
- ii. Morgan Mills – Program Assistant - \$13.00
- iii. Jobe Glasser – Program Assistant - \$13.00

Resolution 2024-31 – Payment Approval (6.20.2024)

- iii. Ridell/All America - \$5,780.35
- iv. Taft Stettinius & Hollister - \$5,278.50



Resolution 2024-32 – Budget Amendment (6.20.2024)

Account Name	Account Number	Budget Amount	Amended Amount
Blue Ace Golf	1000-310-420-3032	\$0	\$330.00
Blue Ace Baseball	1000-310-420-3027	\$3,000.00	\$5,440.00
Blue Ace Running	1000-320-420-3026	\$1,000.00	\$3,000.00
Friends of the Concert Series	1000-320-420-2018	\$0	\$1,000.00
Lax Supplies	1000-310-420-1919	\$2,700.00	\$4,700.00
Entrepreneur Camp	1000-310-420-5202	\$0	\$1,610.00
Klemmeti Art Camp	1000-310-420-5203	\$0	960.00

Resolution 2024-33 – Payment Approval (7.18.2024)

- i. \$7,834.80 – Cardmember Services

Resolution 2024-34 – Budget Amendment (7.18.2024)

Account Name	Account Number	Budget Amount	Amended Amount
Wrestling Capital	1000-320-520-0170	\$0	\$8,704.28

Resolution 2024-36 – Authorize the Executive Director to accept the proposed settlement of \$55,000 with Pourous Pave Inc. concerning the Wildwood Park safety surface warranty claim. – Tabled (7.18.2024)

Resolution 2024-37 – Payment Approval (7.31.2024)

- a. \$24,180.80 – Taft Stettinius & Hollister LLP

Account Name	Account Number	Budget Amount	Amended Amount
Accounting and Legal Fees	1000-310-341-0000	\$9,500.00	\$33,680.00

Resolution 2024-38—Authorize the Executive Director to enter into a \$3,100.00 contract with Experian to provide breach notification regarding the GRD 2023 cyber incident. (7.31.2024)

Resolution 2024-39—Authorize the Executive Director to accept Baker Hostettler's amended invoice, discount, and revised payment terms (7.31.2024)

Resolution 2024-40 – Approve Fall 2024 and Winter 2025 (8.15.2024)

Resolution 2024-41 – Payment Approval (8.15.2024)

- a. \$9,093.19 - Cardmember Services
- b. \$5,040.00 – Clint Storey

Resolution 2024-42 – Budget Amendments (8.15.2024)

Account Name	Account Number	Budget Amount	Amended Amount
Tennis Clinics	1000-310-420-5104	\$4,140.00	\$7,400.00
Klemmetti Art Clinics	1000-310-420-5203	\$0	\$960.00
Blue Ace Speed and Agility	1000-310-420-3034	\$0	\$3,130.00
Clue Ace Wrestling	1000-310-420-3029	\$4,620.00	\$8,770.00



Blue Ace Golf	1000-310-420-3032	\$0	\$300.00
Try it Hockey	1000-310-420-5206	\$0	\$600.00
Youth Fitness – My First Ballet Class	1000-310-420-5003	\$0	\$490.00
Youth Education – Smore Reading	1000-310-420-5002	\$0	\$1,870.00