



*Granville Recreation District
Working Meeting
April 5th, 2022
8:00 p.m.*

1. Call to Order and Pledge of Allegiance

2. Roll call

- Chairman Kronk, Vice-Chairperson Lott, Trustee Costa, Trustee Dunbar and Trustee Klaus were all present

3. Approval of Meeting Minutes

- Motion to approve the March 4th minutes as submitted by Trustee Costa and by Trustee Dunbar. Vote 5-0

4. Public Comments

All persons wishing to speak publicly must have signed-in and have completed the requested information on the sign-in sheet. Speakers may speak for a maximum of 5 minutes unless permitted to speak longer by the Chair, and only on subjects that are material to the business of the Granville Recreation District. The chairperson reserves the right to amend the aforementioned time limit if necessary for the expediency of the meeting or appropriateness of comments

5. *New Business*

- Resolution 2022-027 - Enter into Contract – Class Acts Entertainment – 2022 Concert on the Green

6. Motion to authorize Executive Director to enter into a contract with Class Acts by Trustee Klaus, Seconded by Chairman Kronk. Vote 5-0

- Resolution 2022-028 - Payment Authorization – Class Acts Entertainment - \$17,937.50 Wildman

7. Motion to approve payment by Vice-Chairperson Lott, Seconded by Trustee Costa. Vote 5-0

- Resolution 2022-029 - Budget Amendment

Wildman

<i>Account #</i>	<i>Account Name</i>	<i>Budget</i>	<i>Amendment</i>
1000-523-2400	Archery	\$2,100.00	\$3,231.50
1000-523-5139	Jewelry	\$2,000.00	\$2,680.00

• Motion to approve budget amendments by Chairperson Kronk, Seconded by Trustee Dunbar. Vote 5-0

- Resolution 2022-030 - Approval of Part-time Wage Scale

Wildman

8. Motion to approve the adjustment of the part-time wage scal by Trustee Klaus, Seconded by Chairman Kronk. Vote 5-0



- Resolution 2022-031 - Fund Transfer \$55,000 from the General Fund (1000) to the Capital Improvement Fund (4901) *Wildman / Lodge*

- Motion to approve transfer by Trustee Klaus, Seconded by Chairman Kronk. Vote 5-

- Resolution 2022-032 - Approval of Payment – Park National Bank \$95,226.70 *Wildman / Lodge*

- Motion to approve payment by Vice-Chairperson Lott, Seconded by Trustee Costa. Vote 5-0

9. Trustee Update

- Nothing of substance to report

10. Staff Update

- Finance Report

Lodge

Fiscal Officer Lodge reported that 2021 was successfully closed and the first quarter finances are on track.

- Maintenance Report

Vahalik

Maintenance Director Vahalik reported that spring had arrived, and the busy season was approaching. As always, painting fields, preparing ball diamonds, and cutting grass will consume much of the next few months.

Adjourn

Working Meeting Schedule

Meeting Dates:

May 5th
June 2nd
July 7th
August 4th
September 1st
October 6th
November 3rd
December 1st

Trustee Meeting Schedule

Meeting Dates:

April 21st
May 19th
June 16th
July 21st
August 18th
September 15th



October 20th
 November 17th
 December 15th

All GRD meetings begin at 6 pm, and will take place at the GEVS Administration building.

Appendix A: Budget Amendment Details

Account #	Account Name	Budget	Amendment
1000-523-2400	Archery	\$2,100.00	\$3,231.50

The archery budget increase is a result of the annual national competition which is covered through additional program fees. We did not budget for this portion of the program because of the uncertainty surrounding Covid-19.

Account #	Account Name	Budget	Amendment
1000-523-5139	Jewelry	\$2,000	\$2,680.00

The jewelry budget increase is a result of additional classes and registrants; user fees cover this increase.

Appendix B: 2022 Resolution Log

Resolution 2022-01 - Appoint a Fiscal Officer (January 6th, 2022)

Resolution 2022-02 - Authorization for the Fiscal Officer to request advances from the County Auditor on Real Estate and Personal Property Tax Revenue in the year 2020 (January 6th, 2022)

Resolution 2022-03 - Establish regular meeting dates, times and location (January 6th, 2022)

Resolution 2022-04 - Establish purchasing agents (January 6th, 2022)

Resolution 2022-05 - Payment Authorization Vermont Systems - \$5,910.00 (January 6th, 2022)

Resolution 2022-06 - Payment Authorization RecDesk - \$6,300.00 (January 6th, 2022)

Resolution 2022-07 - Payment Authorization YMCA - \$5,500.00 (January 20th, 2022)

Resolution 2022-08 - Payment Authorization Hamilton Overhead Doors - \$7,697.03 (January 20th, 2022)

Resolution 2022-09 - Payment Authorization Cardmember Services - \$5,361.48 (January 20th, 2022)

Resolution 2022-10 - Budget Amendment (January 20th, 2022)

Account Name	Account Number	Budget	Amended Budget
Memorial Bench	1000-320-520-9101	\$0	\$1,500.00
Memorial Tree	1000-320-520-9103	\$0	\$1,500.00
Competition Cheer	1000-310-520-1602	\$0	\$2,600.00
Sewing Class	1000-310-420-5141	\$0	\$950.00
Chess Club – GES	1000-310-420-5213	\$0	\$250.00
Chess Club – GIS	1000-310-420-5214	\$0	\$250.00



Resolution 2022-11 - Transfer \$3,425.00 from the Capital Fund (4901) to the General Fund (1000) – Wildwood 1993 Memorial Project (January 20th, 2022)

Resolution 2022-12 - Enter into Contract Kristi Woolard (Drive Academy Trainer) (February 3rd, 2022)

Resolution 2022-13 - Approval of Stingray Program fees - \$195.00 / registrant (February 3rd, 2022)

Resolution 2022-14 - Appointment of Staff Member – Jovan Williams - \$13.00 (February 3rd, 2022)

Resolution 2022-15 - Amend Travel Policy – Policy 4.90 (February 3rd, 2022)

Resolution 2022-16 - Budget Amendment

Account Name	Account Number	Budget Amount	Amended
Other Comm. - Printing & Ad.	1000-310-329-0000	\$24,000.00	\$29,910.00
Jewelry	1000-310-420-5139	\$0	\$2,000.00
Sewing	1000-310-420-5141	\$950.00	\$2,355.00

Resolution 2022-017 - Payment Authorization Hedman Anglin Agency - \$21,182.00 (February 23rd, 2022)

Resolution 2022-018 - Enter into Contract V3 Companies - \$38,000.00 (Paving Specifications) (February 23rd, 2022)

Resolution 2022-019 - Payment Authorization – R and R General Contracting LLC - \$9,460.00 (February 23rd, 2022)

Resolution 2022-020 - Payment Authorization – Cardmember Services - \$7,267.88 (February 23rd, 2022)

Resolution 2022-021 - Payment Authorization – Areas Sportswear - \$5,344.50 (March 17th, 2022)

Resolution 2022-022 - Payment Authorization – Riddell –\$6,283.21 (March 17th, 2022)

Resolution 2022-023 - Fund Transfer \$25,000 from the General Fund (1000) to the Capital Improvement Fund (4901) (March 17th, 2022)

Resolution 2022-024 - Authorization to enter into contract – Class Acts - \$2,750 (March 17th, 2022)

Resolution 2022-025 - Authorization to adjust Part-time Employee pay scale Wildman (March 17th, 2022)

Resolution 2022-026 - Program Fees – Summer and Spring 2022 (March 17th, 2022)