



Granville Recreation District
Working Meeting
May 2nd, 2024
6:00 p.m.
Approved

1. Call to Order and Pledge of Allegiance
2. Roll Call

Chairperson Lott A Vice-Chairperson Costa X Trustee Fox X Trustee Klaus A Trustee Schroeder X

3. Meeting Minutes

- a. 4.4.2024

Motion to approve minutes with corrections by Trustee Fox, seconded by Trustee Schroeder. Motion passed 3-0.

4. Public Comments

All persons wishing to speak publicly must have signed in and completed the requested information on the sign-in sheet. Speakers may speak for a maximum of 5 minutes unless permitted to speak longer by the Chair and only on subjects that are material to the business of the Granville Recreation District. The chairperson reserves the right to amend the aforementioned time limit if necessary for the expediency of the meeting or the appropriateness of comments.

5. New Business

- a. **Resolution 2024-21 – Authorize the Executive Director to sign an engagement letter with Taft Law Office**

Motion to authorize executive director to sign a letter of engagement with Taft Law by Trustee Schroeder, seconded by Vice-Chairperson Costa. Motion passed 3-0.

- b. **Resolution 2024-22 – Payment Approval**

- i. *Class Acts - \$12,712.50 – Concert on the Green Deposit*
- ii. *M and H Screen Printing - \$5,274.00*
- iii. *Baker Hostetler (Law Office) - \$7,628.00*
 - Minor costs were incurred for advice given early in the cyber security situation
- iv. *Cardmember Services - \$8,132.56*

Motion to approve payments by Vice-Chairperson Costa, seconded by Trustee Fox. Motion passed 3-0.

- c. **Resolution 2024-23 – Budget Amendment**

| Account Name | Account Number | Budget Amount | Amended Amount |
|--|--------------------------|----------------------|-----------------------|
| <i>Professional & Technical Services</i> | <i>1000-310-420-1219</i> | <i>\$47,000.00</i> | <i>\$51,000.00</i> |
| <i>Blue Ace Select</i> | <i>1000-300-420-1924</i> | <i>\$0</i> | <i>\$3,100.00</i> |

Motion to approve budget amendments by Vice-Chairperson Costa, seconded by Trustee Fox. Motion passed 3-0.



6. *Trustee Update*

Vice-Chairperson Costa

- Vice-Chairperson Costa reported he is working with Andy and the schools through an issue about the GRD admin fee and school camps, trying to keep communications moving forward with a positive outcome

7. *Staff Update* No reports

Adjourn

Motion to adjourn by Trustee Schroeder, seconded by Trustee Fox

Meeting Schedule:

All GRD meetings will take place at the GRD office, located on the 2nd floor of the St. Lukes Parish House, 118 south Main St, Granville Ohio, 43023.

Working Meeting Dates:

January 4th (Includes Organizational Meeting)
February 1st
March 7th
April 4th
May 2nd
June 6th
July 11th
August 1st
September 5th
October 3rd
November 7th
December 5th

Regular Meeting Dates:

January 18th
February 15th
March 14th
April 18th
May 16th
June 13th
July 18th
August 15th
September 19th
October 17th
November 14th



December 19th

Appendix A: Budget Amendments

| <i>Account Name</i> | <i>Account Number</i> | <i>Budget Amount</i> | <i>Amended Amount</i> |
|--|--------------------------|----------------------|-----------------------|
| <i>Professional & Technical Services</i> | <i>1000-310-420-1219</i> | <i>\$47,000.00</i> | <i>\$51,000.00</i> |

Explanation: The increase is directly related to the administrative costs of applying for and receiving a \$37,000 grant for the Tiny Mobile Robot.

| <i>Account Name</i> | <i>Account Number</i> | <i>Budget Amount</i> | <i>Amended Amount</i> |
|------------------------|--------------------------|----------------------|-----------------------|
| <i>Blue Ace Select</i> | <i>1000-300-420-1924</i> | <i>\$0</i> | <i>\$3,100.00</i> |

Explanation: This program was not budgeted because we have not offered it in the last few seasons; the revenue will cover the operating costs.

Appendix B: Resolution Log

Resolution 2024-01 - Appoint a Fiscal Officer. (1.4.2024)

Resolution 2024-02 - Authorization for the Fiscal Officer to request advances from the County Auditor on Real Estate and Personal Property Tax Revenue in the year 2024 (1.4.2024)

Resolution 2024-03 - Establish regular meeting dates, times, and locations (1.4.2024)

Resolution 2024-04 - Establish purchasing agents (1.4.2024)

Resolution 2024-05 – Authorize payment Cardmember Services – \$10,412.14 (1.18.2024)

Resolution 2024-06 – Staff Appointment – Ellie Hussey \$17.00 Program Supervisor (Part-time) (1.18.2024)

Resolution 2024-07 – Adjust Part-time Wage Scale (1.18.2024)

Resolution 2024-08 – Enter into Contract with TrustedSec (2.1.2024)

Resolution 2024-09 – Authorize the Executive Director to sign an engagement letter with Baker Hostetler (3.4.2024)

Resolution 2024-10 – Budget Amendment (3.4.2024)

| <i>Account Name</i> | <i>Account Number</i> | <i>Budget</i> | <i>Amended</i> |
|--------------------------|--------------------------|---------------|-------------------|
| <i>Blue Ace Lacrosse</i> | <i>1000-310-420-3033</i> | <i>\$0</i> | <i>\$1,170.00</i> |



Resolution 2024-11 – Payment Authorization (3.4.2024)

- i. Cardmember Services - \$5,996.80
- ii. Rinehalt Walter Danner Insurance Agency - \$27,217.00

Resolution 2024-12 – Authorize the Executive Director to enter into a contract with Alpha Link for the purpose of obtaining IT services (3.21.2024)

Resolution 2024-13 – Budget Amendment (3.21.2024)

| Account Name | Account Number | Budget | Amended |
|---|-------------------|-------------|-------------|
| k-2 Lacrosse | 1000-310-420-1910 | \$1,530.00 | \$4,390.00 |
| Lacrosse 3 rd /4 th Boys | 1000-310-420-1911 | \$3,600.00 | \$5,000.00 |
| Lacrosse 5 th /6 th Boys | 1000-310-420-1912 | \$3,510.00 | \$5,010.00 |
| Lacrosse 7 th /8 th Boys | 1000-310-420-1913 | \$1,588.00 | \$3,088.00 |
| Lacrosse Officials | 1000-310-420-1918 | \$1,485.00 | \$3,000.00 |
| Lacrosse Supplies | 1000-310-420-1919 | \$1,750.00 | \$3,500.00 |
| Lacrosse 3 rd /4 th Girls | 1000-310-420-1921 | \$1,267.00 | \$2,767.00 |
| Lacrosse 7 th /8 th Girls | 1000-310-420-1913 | \$796.00 | \$2,396.00 |
| Basketball 7 th /8 th Girls | 1000-310-420-1211 | \$2,744.00 | \$2,000.00 |
| Liability Insurance | 1000-310-353-0000 | \$21,182.00 | \$31,450.00 |
| Archery Supplies | 1000-310-420-2419 | \$100.00 | \$1,000.00 |
| Select Soccer Camp | 1000-310-420-5214 | \$0 | \$1,070.00 |

Resolution 2024-14 – Facility Rental Policy Amendment - Add liability insurance requirement – Tabled (3.21.2024) – Passed (4.4.2024)

Resolution 2024-15 – Apply to the Ohio Senate for OTSCIF funding not to Exceed \$500,000 for the purpose of constructing the Rotary Pavilion at Raccoon Valley Park (4.4.2024)

Resolution 2024-16 – Amend the GRD’s Refund Policy (4.4.2024)

Resolution 2024-17 – Enter into a contract with Class Acts for the 2024 COTG (4.18.2024)

Resolution 2024-18 – Approve 2024 Program Fees (4.18.2024)

Resolution 2024-19 – Payment Approval (4.18.2024)

- i. Areas Sportswear - \$7,448.00 – Lacrosse Uniforms
- ii. V3 Companies - \$10,000.00

Resolution 2024-20 – Budget Amendment (4.18.2024)

| Account Name | Account Number | Budget Amount | Amended Amount |
|----------------------|-------------------|---------------|----------------|
| Basketball Supplies | 1000-310-420-1219 | \$2000.00 | \$2,650.00 |
| Maintenance Supplies | 1000-320-520-0000 | \$17,000.00 | \$54,000.00 |



Resolution 2024-21 – *Authorize the Executive Director to create a working agreement with the Granville Arts boosters and the Granville Boy Scouts to utilize the garage at Spring Valley for storage (4.182024)*