



**Granville Recreation District
Working Meeting Minutes
April 4th, 2024
6:00 p.m.
Approved**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Chairperson Lott A Vice-Chairperson Costa X Trustee Fox X Trustee Klaus A Trustee Schroeder X

3. Public Comments

All persons wishing to speak publicly must have signed in and completed the requested information on the sign-in sheet. Speakers may speak for a maximum of 5 minutes unless permitted to speak longer by the Chair and only on subjects that are material to the business of the Granville Recreation District. The chairperson reserves the right to amend the aforementioned time limit if necessary for the expediency of the meeting or the appropriateness of comments.

4. New Business

- a. Resolution 2024-14 – Facility Rental Policy Amendment – Tabled from 3.21.2024**
 - i. Add liability insurance requirement**

Executive Director Andy Wildman attended the Granville Township Meeting to discuss the current facility rental agreement. Everyone agreed to add an industry standard \$1,000,000 liability insurance to rental contract.

Motion made by Trustee Fox, seconded by Vice-Chairperson Costa, Vote 3-0

- b. Resolution 2024-15 – Apply to Ohio Senate for OTSCIF funding not to Exceed \$500,000 for the purpose of constructing the Rotary Pavilion at Raccoon Valley Park**

The GRD leadership team discussed the cost increases associated with capital projects since the 2020 levy. Paving Wildwood and RVP parks alone cost over \$713,000. With the district's tight capital budget, it makes great sense to attempt to capitalize on the state capital budget. Executive Director Wildman recommends applying to OTSCIF for \$500,000.

Motion by Vice-Chairperson Costa, seconded by Trustee Schroeder, Vote 3-0

- c. Resolution 2024-16 – Amend the GRD's Refund Policy**

The administrative staff was tasked with evaluating the refund policy and suggesting changes. The former policy included a \$20 admin fee, which seemed high for some registrations. The staff suggested a 12% admin fee, which would more directly reflect each specific program's cost than a flat fee. The board agreed with the concept but asked to lower the fee to 10%.

Motion to amend the resolution to a 10% refund policy Trustee Fox, second by Vice-Chairperson Costa, Vote 3-0



Motion to approve the amended resolution by Vice-Chairperson Costa, second by Trustee Schroeder, Vote 3-0

5. Trustee Update

There is nothing significant to report at this point.

6. Staff Update

There is nothing significant to report at this point.

Adjourn

Meeting Schedule:

All GRD meetings will take place at the GRD office, located on the 2nd floor of the St. Lukes Parish House, 118 south Main St, Granville Ohio, 43023.

Working Meeting Dates:

January 4th (Includes Organizational Meeting)

February 1st

March 7th

April 4th

May 2nd

June 6th

July 11th

August 1st

September 5th

October 3rd

November 7th

December 5th

Regular Meeting Dates:

January 18th

February 15th

March 14th

April 18th

May 16th

June 13th

July 18th

August 15th

September 19th

October 17th

November 14th

December 19th

